

Journeyman Inside Wireman's Evaluation of Apprentice

This Side to be Filled Out In INK by the Journeyman the Apprentice is Working With –
Then Reviewed with the Apprentice – Then Apprentice MUST Sign and Return to the JATC.

Apprentice
ID Number

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How long has this apprentice
been working with you?

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MONTHS

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DAYS

Fill in the Boxes that Best Describe this Apprentice. FILL IN the BOX COMPLETELY. PLEASE Give Us YOUR Comments.

INITIATIVE

Room for Improvement

Average

Helps Keep Job Moving

MECHANICAL APTITUDE

Very Little

Average

Very High

Extremely High

SAFETY RULES

Disregards Rules

Average

Very Safety Conscious

ATTITUDE

Resentful - Uncooperative

Acceptable

Cooperative – Helpful and Alert

RESPONSIBILITY

Unconcerned - Lackadaisical

Acceptable

Very Dependable

USE OF WORKING TIME

Frequently Loafs

Fair

Always Stays Busy

TARDINESS

Frequently Late

Seldom Late

Never Late

ACCURACY

Makes Many Careless Errors

Average

Does it Right

APPEARANCE/HYGIENE

Poor – Needs Attention

Acceptable

Always Neat and Presentable

ABSENTEEISM

Frequently Off Work

Seldom Off Work

Never Off Work

COMMUNICATION SKILLS
(Understanding Verbal Instructions)

Does NOT Easily Understand

Average

Almost Always Understands

TOOLS

Has Proper, Well-Maintained Tools

Lacks Proper Tools

ATTIRE

Wears Proper Work Clothes

Does NOT Dress for the Job

Shortcomings Should Be Immediately Addressed.

You are to Discuss Your Evaluation with the Apprentice.

Considering Their Time in Apprenticeship, the Apprentice's Knowledge of the Trade is:

- Unsatisfactory
 Below Average
 Average
 Above Average
 Exceptionally Good

Jobsite Location: _____

Journeyman Comments: _____

Apprentice Signature

Date

Journeyman's Printed Name

Date